

Pui Shing Catholic Secondary School

Parent-Teacher Association Circular

"Be strong and of good courage, do not fear or be in dread of them: for it is the LORD your God who goes with you; he will not fail you or forsake you." -Deuteronomy 31:6

No. PRT012E/24-25

30th April, 2025

Dear Parents,

Election of Parent Manager (7th Session)(2025-2027) of the Incorporated Management Committee

Election Guides & Information of Candidate

Our Parent Teacher Association has received 2 candidate of the Parent Managers Election of IMC. Two ballot papers will be given to each student. Every Parent should vote individually and should have only one vote irrespective of the number of children (he/she) at the school.

Please read carefully the "Election Procedures" overleaf before casting vote. Electors should cast their ballot paper into the ballot box in person, by post or through their child before 27th May 2025. For the introduction of the candidates, please refer to the attached document.

If you have any further enquiries, please contact Ms. Lee Sze Nga or Ms. Wong Ka Yan at 24450800.



Ms. Kong Wun Chi
The Returning Officer

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(No. PRT012E/24-25)

PTA Circular reply slip

(Please return the slip to class teacher on or before 27th May, 2025)


To: PTA Chairman,

I know the content of the PTA circular regarding "Parent Manager (7th Session) of the Incorporated Management Committee".

Name of student : _____ Class: _____ Class no. _____
Parents' signature : _____
Parents' name : _____
Date: _____

Parent Manager (7th Session) (2025-2027) of
the Incorporated Management Committee
Introduction of Candidates


Candidate No.1

Chinese Name:	江敏儀	
Name:	KONG MAN YEE	
Occupation:	Housewife	
Education Level:	Secondary	
Child currently studying in the school:	4E Chan Tsz Ching 2E Chan Tsz Hong	
<p><u>Candidate's introduction:</u></p> <p>Being a parent manager for about two years has given me a deeper understanding of the school. I can see that the school cares for both teachers and students, and I have gained insight into its policies and future development directions. With this greater understanding, I can promote the school more effectively to others.</p> <p>I hope to assist all students in growing happily and shining in the future. I would appreciate the support of all parents to continue serving as a parent manager in the coming year.</p>		

1. I solemnly and sincerely declare as follows: I have read the 30th Article of Education Ordinance and ethical conduct required in the Parent Manager Election and fulfilled its qualifications.
2. The information provided on this form is true and correct. I agree that the Returning Officer can ask for relevant evidence if necessary;
3. I consent to allow the PTA to use the information provided by me for the Election of Parent Manager (7th Session) of the IMC.

Parent Manager (7th Session) (2025-2027) of
the Incorporated Management Committee
Introduction of Candidates

Candidate No.2

Chinese Name:	柯慧心	
Name:	OR WAI SUM AGNES	
Occupation:	Law firm Clerk	
Education Level:	Secondary	
Child currently studying in the school:	1A Ng Tsz Yin Kateri	
<p><u>Candidate's introduction:</u></p> <p>I would like to be the upcoming parent manager. I hope to gain a deeper understanding of the school's administration. At the same time, I will monitor the school's management and teaching quality to establish a high-quality learning environment.</p> <p>I sincerely wish to become a parent manager and hope for everyone's support.</p>		

4. I solemnly and sincerely declare as follows: I have read the 30th Article of Education Ordinance and ethical conduct required in the Parent Manager Election and fulfilled its qualifications.
5. The information provided on this form is true and correct. I agree that the Returning Officer can ask for relevant evidence if necessary;
6. I consent to allow the PTA to use the information provided by me for the Election of Parent Manager (7th Session) of the IMC.

Election and Vote counting procedures

All parents please pay attention to the following election procedures.

1. Elector's eligibility: All parents of current students of the School are eligible to vote. Every eligible elector has equal voting right. For administrative convenience, two ballot papers will be given to each student's parents. Every parent should vote individually and should have only one vote irrespective of the number of children he/she has at the School.
2. Voting Date: From 2nd May to 27th May 2025 (Before 4pm).
3. Voting method
 - a) The voting will be conducted by secret ballot, i.e. electors are not allowed to put down their names or any other marks of identification on the ballot paper and should not let other electors see whom they have voted for. Electors should cast their ballot paper into the ballot box in person, by post or through their child.
 - b) A locked ballot box will be prepared in the library. The key will be kept by the returning officer of the parent manager election.
4. Details of Votes Counting
 - a) Date of votes counting: The Returning Officer will conduct a votes counting session in School from 4:00 pm to 4:30 pm on 27th May 2025. All parents, candidates and the school principal are invited to witness the counting of votes.
 - b) A ballot paper will be deemed to be invalid if:
 - (i) The number of candidates marked on the ballot paper exceeds the number that is allowed.
 - (ii) The ballot paper has not been marked properly; or
 - (iii) the ballot paper is marked in such a way that the identity of the elector can be traced.
 - c) Parent should vote 'For', 'Against' or 'Abstention vote' if one candidate nominated. The number of votes of confidence should not less than 30% of total votes.
5. Announcing results: The Returning Officer will announce the election result after the votes counting session informing all parents of the results of the election through Apps and school intranet on or before 2nd June 2025.
6. Appeal mechanism: Unsuccessful candidate may, within two week of the announcement, appeal to our PTA in writing together with the reasons. Our PTA executive committee members will hold a meeting to discuss the appeal.

天主教培聖中學
Pui Shing Catholic Secondary School
2025-2027
第七屆法團校董會家長校董選舉
Election of Parent Manager
選票
Ballot Paper

投票日期 Voting Date : 2/5/2025 – 27/5/2025 (4:00pm)

填寫選票前請細閱「投票人須知」。

Please read carefully the “Election Procedures” overleaf before casting vote.

請用藍色或黑色原子筆在選票上候選人姓名旁邊的括號內加上「✓」號。你在選票上所填的「✓」號，不能超過一個，否則，選票便會作廢。

Please use a blue or black ball-point pen to mark a 「✓」 in the box against the name of the candidate you vote for. The number of 「✓」 you marked on the ballot paper should not be more than one of the vacancies. Otherwise, your ballot paper will be considered null and void.

Candidate No. 候選人編號	Candidate 候選人		Mark a “✓” in the bracket against the name of the candidate you vote for 請在括號內加上「✓」
	Name in Chinese 中文姓名	Name in English 英文姓名	
No.1 1 號	江敏儀	KONG MAN YEE	
No.2 2 號	柯慧心	OR WAI SUM AGNES	

投票人須知

Directions for Voting

- 除「✓」號外，請勿在選票上劃上其他記號，否則選票便會作廢。
Put no other marks on the ballot paper other than the mark 「✓」 or it will be considered null and void.
- 將選票對摺，切勿讓他人看見你的選擇。投票是保密的。
Fold the ballot paper into two and do not let anyone see whom you vote for. The ballot is secret.
- 將選票放入本校一樓圖書館服務台的投票箱內。
Put the ballot paper into the ballot box, placed in the school library.

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Pui Shing Catholic Secondary School
2025-2027
第七屆法團校董會家長校董選舉
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Please use a blue or black ball-point pen to mark a 「✓」 in the box against the name of the candidate you vote for. The number of 「✓」 you marked on the ballot paper should not be more than one of the vacancies. Otherwise, your ballot paper will be considered null and void.

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	Name in Chinese 中文姓名	Name in English 英文姓名	
No.1 1 號	江敏儀	KONG MAN YEE	
No.2 2 號	柯慧心	OR WAI SUM AGNES	

投票人須知

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4. 除「✓」號外，請勿在選票上劃上其他記號，否則選票便會作廢。
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